

AUDIT COMMITTEE - Internal Audit Progress Report for 2018/19 Quarter 1 (including the Quarter 2 IA Plan)

Committee name	Audit Committee
Officer reporting	Muir Laurie, Head of Business Assurance
Papers with report	Internal Audit Progress Report for 2018/19 Quarter 1 (including the Quarter 2 IA Plan)
Ward	All

HEADLINES

The attached report presents the Committee with summary information on all Internal Audit (IA) work covered in relation to 2018/19 Quarter 1 and assurance in this respect. It also provides an opportunity for the Head of Business Assurance (HBA) to highlight to the Committee any significant issues that have arisen which they need to be aware of. Further, the report enables the Committee to hold the HBA to account on delivery of the Quarter 1 IA Plan and facilitates in holding management to account for managing risk/control weaknesses identified during the course of IA activity. The attached report also presents the Committee with the Quarter 2 IA Plan which has been produced in consultation with senior managers. This sets out the programme of IA coverage due to commence in the 1st July to 30th September 2018 period.

RECOMMENDATIONS:

That the Audit Committee:

- 1. Notes the IA Progress Report for 2018/19 Quarter 1 and considers the Quarter 2 IA Plan and, subject to any further minor amendments, approve it; and**
- 2. Ensures that the coverage and results of IA activity in this quarter are considered and any additional assurance requirements are communicated to the HBA.**

SUPPORTING INFORMATION

IA provides an independent appraisal and consultancy service that underpins good governance, which is essential in helping the Council achieve its strategic objectives and realise its vision for the borough of Hillingdon. It is also a requirement of the Accounts and Audit (England) Regulations 2015 that the Council undertakes an adequate and effective IA of its accounting records and of its system of internal control in accordance with proper practices.

BACKGROUND PAPERS

The Business Assurance service holds various background research documents in relation to the Quarter 2 IA Plan.